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MINUTES

OF THE

CIA CAREER COUNCIL

3rd Meeting, 7 October 1954, at 4:00 P. M.
DCI Conference Room, Administration Building

Present: Harrison G. Reynolds, AD/P, Chairman
Matthew Baird, DTR, Member
25X1A9a [redacted], COPS-DD/P, Alternate for DD/P, Member
Lyman B. Kirkpatrick, IG Member
25X1A9a [redacted] AD/C, Member
25X1A9a [redacted], SA/DD/I, Alternate for DD/I, Member
Lawrence K. White, DD/A, Member
25X1A9a [redacted] Executive Secretary
25X1A9a [redacted], Office of Personnel, Guest Reporter

1. The minutes of the second meeting of the Career Council were approved as distributed.

2. Mr. Kirkpatrick discussed the Executive Inventory (item 2 on the Agenda) -its background, present status, and raised the question for Council consideration as to whether the Inventory should be kept current, where it should be kept and whether it should be followed up by a "Senior Inventory" or possibly a "Junior Executive Inventory". It was decided to defer action until the end of the year to determine the extent to which the DCI and the DDCI have found the Inventory useful. If it is then considered to have fulfilled its purpose, the Inventory would then be transferred to the Office of the Assistant Director for Personnel (on a highly restricted basis) for maintenance on an up-to-date basis and for the possible development of "Senior" and "Junior" inventories.

3. The revision of proposed Notice [redacted] "Agency-wide Reassignment Activity," was discussed (Item 3 on the Agenda) which incorporated a provision for the training of certain persons for reassignment as previously directed by the Career Service Board. It was decided that the Notice should be rewritten to revise the length of time to be given to a reassignment case for possible placement and training, to

25X1A

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specify that the person will be kept on the T/O of the originating office during reassignment efforts, and to limit the types of training which should be made available to reassignment cases. The Office of Personnel was requested to rewrite the Regulation for submission to the Council for final approval.

4. Next the Office Career Service Board reports were discussed (Item 4 on the Agenda). The Council approved the recommendation that, in the future, reports of Office Career Service Boards would be directed to the Assistant Director for Personnel. It was the concensus that reports should not be required on a monthly basis as formerly specified, but on a less frequent periodic basis, as decided upon by the Assistant Director for Personnel.

5. The Council next discussed the proposed [redacted] 25X1A Notice (Item 5 on the Agenda) which revises the Career Service Board structure within DD/P. The Chairman indicated that the Office of Personnel had reviewed and endorsed the proposal in principal subject to the possible substitution of a provision for an Agency-wide clerical board in lieu of separate clerical Career Service Boards among the major Agency components. The Council endorsed the Notice, subject to the reservations expressed by the Chairman noted above.

6. The Chairman suggested that Item 6 on the Agenda be deferred for further study.

7. The Chairman then brought to the attention of the Council the urgent problem of correcting the misunderstanding of persons, particularly married women, who felt they could not, in good faith, apply for membership in the Career Staff. The members expressed agreement that such personal circumstances as marriage should not, per se, bar any person from membership provided there was intent to make a career with CIA. It was agreed that an Agency notice would be prepared, on a priority basis, to clarify this issue. Mr. Kirkpatrick also stated he would discuss this matter in his talk at the Agency Orientation Course on the following day.

8. The meeting adjourned at 5:10 P. M.

[redacted] 25X1A9a
Executive Secretary

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